

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
NOV 13 2017

11/13/17

Name: Michael Amerian

Date of Request: 11/6/17 HUMAN RESOURCES

City Attorney Branch/Section: Police Litigation

Outside Title/Position: Attorney

Outside Employer Name and address:

Number of hours per week: 7

Walter J. Karabian

Outside Work Schedule days/times: Varied

Los Angeles, CA 90005

Phone Number: ██████████

Type of Work: Representing a family friend

Start and End Date: 11/13/17 - 5/31/18

in litigation dispute re: disposition of his deceased wife's Estate

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

AK

Date: 11/7/17

Date: 11.8.17

Chief of Staff

Date: 11/9/17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
JAN 24 2017 *DS*

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Michael R. Amerian

City Attorney Branch/Section: Police Litigation

Outside Employer Name and Address:

Armenian Bar Association

N/A

Type of Work: Board Member of Non-Profit
Bar Association

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

[Signature]
Supervisor

Chief of Staff

Date: 1-3-17

Date: 1-24-17

[Signature]
Branch Chief

Date: 1-23-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
JAN 24 2017
DT

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Michael R. Amerian

Date of Request: 1/3/17

City Attorney Branch/Section: Civil/Police Litigation

Outside Title/Position: Trustee

Outside Employer Name and Address:

Number of hours per week: 1

George Ignatius Foundation

Outside Work Schedule days/times: N/A

10424 Bloomfield St., Toluca Lake, CA 91602

Phone Number: ██████████

Type of Work: Trustee for Charitable Trust

Start and End Date: 1/3/17 - 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$10,000</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

MAK
Supervisor
Date: 1-3-17

JP
Branch Chief
Date: 1-23-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**
ATTORNEY

RECEIVED
JAN 24 2017 *BB*

HUMAN RESOURCES

Name: Michael R. Amerian

Date of Request: 1/3/17

City Attorney Branch/Section: Civil / Police Litigation Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: 0.25

Self-employed Outside Work Schedule days/times: N/A

Tolosa Lake, CA 91602 Phone Number: _____

Type of Work: Pd bone representation of family Start and End Date: 1/3/17 - 6/30/17

to negotiate a loan modification with Bank of America.

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

denied.	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

~~APPROVED BY:~~

Supervisor

Date: 1-3-17

Date: 1.23.14

Date: 1-24-17 Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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JAN 24 2017

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**
ATTORNEY

HUMAN RESOURCES

Name: Michael R. Amerian

Date of Request: 1/3/17

City Attorney Branch/Section: Civil/Police Litigation Unit

Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: _____

self

Outside Work Schedule: days/times: 11/11

Toluca Lake, CA 91602

Phone Number: _____

Type of Work: Representing an individual in
fee dispute with an attorney

Start and End Date: 1/2/17 - 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

denied.	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input checked="" type="checkbox"/> <input type="checkbox"/>	

APPROVED BY:

Supervisor

Date: 1/9/11

Date: 1-23-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JAN 24 2017

DT

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Michael R Amerian

Date of Request: 1/3/17

City Attorney Branch/Section: Civil / Police Litigation Unit

Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: 0.5

Self

Outside Work Schedule days/times: N/A

Toluca Lake, CA 91602 Phone Number: [REDACTED]

Type of Work: Civil Litigation - Continued
Representation of indigent young man in action brought by former employer

Start and End Date: 1/3/17, 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor

Date: 1-3-17 Branch Chief Date: 1-23-17

Chief of Staff

Date: 1-24-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED

OCT 23 2017

HUMAN RESOURCES

Name: Janis Levart Barquist

Date of Request: September 27, 2017

City Attorney Branch/Section: Labor Relations

Outside Title/Position: County of Los Angeles Civil Service
Hearing Officer

Outside Employer Name and Address:

Number of hours per week: 2 - 6 hours per day

County of Los Angeles

Outside Work Schedule days/times: _____ Possibly 4 times per year about _____

500 West Temple Street, Los Angeles, CA

Phone Number: _____

Type of Work: Judging, and signing TRO requests

Start and End Date: Now / 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: Possibly. Some cases might involve municipal law, however, most cases will involve violations of County employment rules.

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: No

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Yes \$150/hour

APPROVED BY: _____

APPROVED
Supervisor
WAC

Date: 9/27/17

Date: 10/23/17

Allen

Date: 9/23/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 23 2017
tp

HUMAN RESOURCES

Name: Janis Levart Barquist

Date of Request: September 27, 2017

City Attorney Branch/Section: Labor Relations

Outside Title/Position: Board of Directors Member

Outside Employer Name and Address:

Number of hours per week: 1 meeting every 2 months

Westside Jewish Community Center 5870 W. Olympic Blvd, Los Angeles, CA

Outside Work Schedule days/times: Tuesday Evenings

Phone Number: ██████████

Type of Work: Board of Directors Work: reviewing budgets Start and End Date: Now / 2018

9/21/17 - 9/26/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: <u>No</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: <u>No</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>No remuneration</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Janis Levart Barquist
Supervisor
MLC

Date: 9/27/17
Date: 10/23/17

Attala
Branch Chief

Date: 9/24/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
OCT 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Janis Levart Barquist

Date of Request: September 27, 2017

City Attorney Branch/Section: Labor Relations

Outside Title/Position: Judge Pro Temp

Outside Employer Name and Address:

Number of hours per week: 3-4 hours per day, approx

Los Angeles Superior Court

Outside Work Schedule days/times: 4 days per year

Los Angeles, CA

Phone Number: _____

Type of Work: Judging, and signing TRO requests

Start and End Date: Now / 2018

9/27/17 - 9/26/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: <u>Possibly Some times cases involve municipal law, however, I never decide cases where the City is a party</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: <u>No</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>No remuneration</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor
WAC

Date: 9/27/17

Date: 10/23/18

Branch Chief

Date: 9/27/17

Chief of Staff

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OFFICE OF THE CITY ATTORNEY DEC 12 2017
OUTSIDE EMPLOYMENT APPROVAL FORM HUMAN RESOURCES
ATTORNEY

RECEIVED
DEC 12 2017

Name: Jean-Claude Bertet, Deputy City Attorney

Date of Request: October 23, 2017

City Attorney Branch/Section: Civil/Water & Power Division

Outside Title/Position: Attorney

Outside Employer Name and address:

Number of hours per week: One hour per month **

Solange Bertet (mom)

Outside Work Schedule days/times: N.A.

Los Angeles, CA 90077

Phone Number: (

Type of Work: Civil, Domestic Violence, Restraining Orders

Start and End Date: 1/6/2018 to 1/7/2019

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____
9. Will you receive any remuneration for your employment? If so, list the approximate amount:
** NOTE: I am no longer actively working on this matter, but would like to remain available if needed

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date:

Date: 12/17/17

Supervisor

WMC

Date: 12-12-17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

DEC 12 2017

OVER →

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM ~~HUMAN RESOURCES~~
ATTORNEY

Name: ALAN W. BLACKMAN
 City Attorney Branch/Section: SNA6D

Outside Employer Name and address:

UNIVERSITY OF PHOENIX
1625 W. FOUNTAINHEAD PKWY/ TEMPE, AZ

Type of Work: ADJUNCT FACULTY 85282-2371

Date of Request: 12/5/17Outside Title/Position: FACILITATOR/INSTRUCTORNumber of hours per week: 8-10 (4 HRS. CLASS/HOUR)Outside Work Schedule days/times: VARIABLE (1 NIGHT PER WEEK)Phone Number: ██████████Start and End Date: 1-24-18, 1-24-19

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: I TEACH ISSUES INVOLVING GOVERNMENT'S ROLE IN CRIMINAL JUSTICE & BUSINESS.

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

APPROXIMATELY \$2,200 PER CLASS (ONE MEETING PER WEEK FOR FIVE WEEKS)

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: 12/6/17Date: 12/6/2017

Supervisor:

Date: 12/6/17

Branch Chief

Date: 12/6/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

RECEIVED
NOV - 2 2017

HUMAN RESOURCE

Name: Pamela Blair

Date of Request: 10/25/2017

City Attorney Branch/Section: Games/Casino

Outside Title/Position: Travel Agent

Outside Employer Name and address:

Number of hours per week: 0-10

Independent Agent

Outside Work Schedule days/times: N/A

According to need; not on City time

Phone Number: ██████████

Type of Work: Planning/Creating custom Itineraries

Start and End Date: 10/25/17 - 11/25/18

10/24/18 (mpa)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount: Approx. \$13,000 to \$16,000 annually

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Angie Dorman

Date: 10/25/17

MC Johnson

Date: 10/11/2017

Supervisor

UAC

Branch Chief

Date: 10/11/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
AUG 29 2017
10th Atto

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Blithe Bock

Date of Request: 8-28-17

City Attorney Branch/Section: Civil Appellate

Outside Title/Position: Asst Adjunct Professor
Number of hours per week: 3

Outside Employer Name and Address:

Glendale University College of Law
220 No. Glendale 91205

Outside Work Schedule days/times: 6:30-9:30
Thursdays

Type of Work: Teaching Appellate
Advocacy

Start and End Date: 09/14/17 - 12/21/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

only 7-8 nights
within the
same

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

Yes No

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$8,000/year / \$2,000 quarter

APPROVED BY:

Supervisor

Chief of Staff

Date: 8/28/17

Date: 8/28/17

Branch Chief

Date: 8/28/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.



GLENDALE UNIVERSITY
COLLEGE OF LAW

August 27, 2017

Blithe Bock
Office of the City Attorney of Los Angeles
200 City Hall East, Seventh Floor
Los Angeles, CA 90012

Dear Blithe,

Thank you for agreeing to teach the 2017/2018 Appellate Advocacy and Moot Court courses. You have joined Glendale College of Law (GUCL) faculty as an Adjunct Assistant Professor of Law. The first night of class is Thursday, September 14th.

Appellate Advocacy, a third-year course, meets Thursday evenings during the fall, winter and spring quarters. The Moot Court course meets during the summer quarter, also on Thursday evenings, following completion of Appellate Advocacy. Typically, there are seven or eight class sessions per quarter. Each evening class typically meets from 6:30 to 9:30 pm, with a fifteen minute break at approximately 8:00 pm.

Appellate Advocacy is divided into two sections each with eight or nine students. Both sections meet on the same evening, use the same syllabus, and the same problem. Coordination between sections is critical as both must adhere to syllabus coverage and deadlines. Evenings are generally taught separately, however the occasional evening may be taught jointly.

The course involves intensive writing and re-writing each quarter. Student work product is expected to improve assignment-to-assignment. Student assignments must be critiqued, graded and returned to the students in a timely manner. Students typically have two graded assignments each quarter. A final grade, the average of the two grades earned, issues each quarter.

GUCL maintains a formal learning environment. Faculty are addressed as "Professor" and students are addressed as "Mr." or "Ms." The classroom environment should be serious, well-managed, and enjoyable. Prior to each class session, please retrieve the class roll sheet from the Business Office. Roll must be taken each evening when class begins and again after the break. Before leaving campus, return the roll sheet to the Business Office.

Final grades should be submitted timely. Payable upon submission of final grades is a \$2,000 per-quarter stipend. The total stipend for teaching Appellate Advocacy and Moot Court is \$8,000.

Included with this letter are a W-4 and I-9. Also, the Committee of Bar Examiners requires faculty members have an official law school transcript on record. We will assist you with this matter by preparing a letter for your signature and a school check for the transcript once the W-4 is returned.

I will be your primary contact for academic and most administrative policy issues. The Administrative Dean, Kimberly Greitzer (my sister), is also a valuable resource. Our contact information is listed below.

I look forward to working together and please never hesitate to say hello.

Sincerely,



Darrin Greitzer
Dean

Contact Information: Darrin Greitzer: (c) 818.731.9363

Kimberly Greitzer: (c) 818.438.4880

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED *MF*

DEC 06 2017

HUMAN RESOURCES

Name: JOSEPH BRAJENICH

Date of Request: 12/6/17

City Attorney Branch/Section: WATER & POWER DIV.

Outside Title/Position: BOARD OF DIRECTORS

Outside Employer Name and address:

Number of hours per week: APPROX 5 +/-

Boys & Girls Club of Los Angeles Harbor
1200 S. CABRILLO AVE, SAN PEDRO CA

Outside Work Schedule days/times: EARLY MORNING, EVENINGS, WEEKEND

Type of Work: YOUTH SERVICE ORGANIZATION

Phone Number: [REDACTED]

Start and End Date: ONGOING - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor *JMC* Date: _____ Date: _____

Branch Chief

Date: 12/6/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

17

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

DEC 06 2017

Name: JOSEPH BRAJENICH

Date of Request: 12/6/17

HUMAN RESOURCES

City Attorney Branch/Section: WATER & POWER DIV

Outside Title/Position: ADVISORY BOARD

Outside Employer Name and address:

Number of hours per week: MINIMAL (30 per year)

REPUBLIC OF CROATIA, OFFICE FOR

Outside Work Schedule days/times: WEEKENDS, VACATION

CROATIANS LIVING ABROAD, ZAGREB, CROATIA

Phone Number: ██████████

Type of Work: CULTURAL ORGANIZATION

Start and End Date: ONGOING / 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Date: _____

Date: _____

LSK

Date: 12/6/17

Branch Chief

Chief of Staff

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RECEIVED
APR 18 2017



OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Holly Bullard (Legal Secretary 1)

Date of Request: April 7, 2017

City Attorney Branch/Section: Special Appeals

Outside Title/Position: Attorney (Independent Contractor)

Outside Employer Name and Address:

Number of hours per week: 3

Coffeen Law Group
2155 Verdugo Blvd. #602
Montrose, CA 91020

Outside Work Schedule days/times: variable: Sat/Sun/evenings

Phone Number: ██████████

Type of Work: Drafting estate planning documents for attorney
signature

Start and End Date: 5/01/2017 / ongoing

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Gary Abel

Date: 4/17/17

Supervisor

MC Dolese

Date: 4/11/2017

Branch Chief

MPK

Date: 4/17/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

14

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED

OCT 26 2017

HUMAN RESOURCES

Name: Leticia Cotti
 City Attorney Branch/Section: General Lit
 Outside Employer Name and address: N/A

Date of Request: 10/24/17

Outside Title/Position: Attorney

Number of hours per week: 15-20

Outside Work Schedule days/times: as needed

Phone Number: ██████████ cell

Start and End Date: 10/17 / 10/18

Type of Work: Pro Bono work for family member throughout pendency of divorce
 ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

LAR

Date: 10/26/17

Date: 10/25/17

Branch Chief

Date: 10/25/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

MAR 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORMName: Susan S. Wong ATTORNEYCity Attorney Branch/Section: Criminal- Pacific

Outside Employer Name and Address:

City of Redondo Beach
415 Diamond, Redondo Bch, CA 90277Type of Work: Volunteer Public Safety Commissioner

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: <u>Public Safety Issues</u> <u>In City of Redondo Beach</u>	<input checked="" type="checkbox"/>	
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

HUMAN RESOURCES

Date of Request: 3-14-17Outside Title/Position: Public Safety CommissionerNumber of hours per week: VariesOutside Work Schedule days/times: VariesPhone Number: REDACTEDStart and End Date: 3/25/17 , 10/1/21

APPROVED BY:

John C. Wong
Supervisor
JKWDate: 3/15/17Date: 3/23/17Cll. James

Branch Chief

Date: 3-23-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 12 2017

10/12/17

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: JONATHAN CRISTAN SNAGD

Date of Request: 5/30/17

City Attorney Branch/Section: SNAGD

Outside Title/Position: SPEAKER

Outside Employer Name and Address:

WILSHIRE BLVD. TEMPLE
11661 W. OLYMPIC BLVD.

Number of hours per week: 8 EVENTS OVER 6 MONTHS

Outside Work Schedule days/times: " " EVENINGS

Phone Number: [REDACTED]

Start and End Date: OCT 17, APRIL 18

Type of Work: SPEAKING WORKSHOPS ABOUT
TEEN SAFETY

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$3,600</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Tuber
Supervisor
USC

Date: 5/30/17
Date: 6/15/17

McCullion Date: 6/1/2017
Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 12 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORMName: JOONATHAN CRISTIAN
City Attorney Branch/Section: SOCIAL

ATTORNEY

Date of Request: 5/30/17

Outside Employer Name and Address:

LINDEN PUBLISHING
2006 SOUTH MARY, FRESNO, CAOutside Title/Position: AUTHOR
Number of hours per week: — *MEHTS*
Outside Work Schedule days/times: — *WEEKENDS*Type of Work: WRITING A Book
ABOUT TEEN SAFETYPhone Number: ██████████
Start and End Date: 6/1/17 5/31/18
5/31/18 (yph)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

Yes No

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Apprentice \$ 5000 to VANCO + Books Royalties

APPROVED BY:

Tucker

Date: 5/30/17John D. DillmanDate: 6/1/2017

Supervisor

WACDate: 6/15/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

DEC 06 2017

11/13/17

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: JONATHAN CRISTAUCity Attorney Branch/Section: SNAO

Outside Employer Name and address:

TBD) → SCHOOLS, TEMPLES, PRIVATE EVENTSTEACHING/SPKNG ABOUT TEEN LIFE SAFETY SKILLS**HUMAN RESOURCES**Date of Request: 11/13/17Outside Title/Position: CONSULTANT/EDUCATORNumber of hours per week: VARIABLE, 1-2, BUT NOT ON CITY TIMEOutside Work Schedule days/times: TBDPhone Number: ██████████Start and End Date: 11/13/17 11/13/18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

 TBD, VARIES ON THE EVENT

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:JAC

Supervisor

MLCDate: 11/13/17John HoldenDate: 11/30/2017

Branch Chief

Date: 12/4/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

RECEIVED
OCT 25 2017

HUMAN RESOURCES

Name: Camilo Cruz

Date of Request: October 20, 2017

City Attorney Branch/Section: Community Justice Initiative

Outside Title/Position: Director

Outside Employer Name and address:

Number of hours per week: 21 hours

Camilo Cruz Art
358 Museum Drive
Los Angeles, CA 90065

Outside Work Schedule days/times: 8 pm to 11 pm
(Everyday)

Phone Number: [REDACTED]

Type of Work: Art

Start and End Date: January 1, 2009 to the Present

10/20/17 - 10/19/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$250 to \$750 per year

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

MC

Supervisor

VAL

Date: 10/20/2017

MC

Date: 10/20/2017

Branch Chief

Date: 10/24/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

✓

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Michael Dardes

City Attorney Branch/Section: General Counsel

Outside Employer Name and Address:

Garcetti for Mayor 2017

Type of Work: Campaign

Date of Request: 6/7/17

Outside Title/Position: Consultant/Volunteer

Number of hours per week: Averages 4 to 5

Outside Work Schedule days/times: _____

Phone Number: _____

Start and End Date: 3/1/17 , 3/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Started as volunteer ended with \$2500 compensation</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Cherie Dardes
 Supervisor
 AAC

Date: 7/20/17

Date: 7/25/17

JK

Date: 7/20/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUL 28 2017

HUMAN RESOURCES

1/16

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Michael Anders

City Attorney Branch/Section: Gen. Counsel

Outside Employer Name and Address:

Think Big Group
New York, NY

Type of Work: Event Production

Date of Request: 7/20/16

Outside Title/Position: No Title / Consultant

Number of hours per week: 5 wk except for one vacation week in Sept.

Outside Work Schedule days/times: 5 days off hours + 1 week in Sept.

Phone Number: _____

Start and End Date: 8/1/17 , 7/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

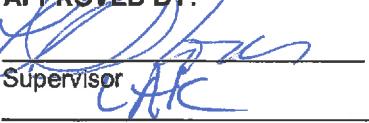
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$5000

APPROVED BY:


 Supervisor
CAK

Date: 7/20/17 
 Branch Chief
 Date: 7/20/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUL 28 2017

HUMAN RESOURCES

RECEIVED ✓/PF
SEP 12 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Ingrid Farino

Date of Request: 09/08/17

City Attorney Branch/Section: PLU

Outside Title/Position: Notary Public

Outside Employer Name and address:

Number of hours per week: Varies

Self employed.
Mobile Notary

Varies. Flexible.

Outside Work Schedule days/times: Mon-Sun

Mon-Pri 4:30PM-10PM; Sat-Sun 1am-10pm

Phone Number: [REDACTED]

Type of Work: Notary Public FOR THE
State of CA.

Start and End Date: 2017-2018
9/8/17 - 9/7/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

Duesuant to CA Standard Rates, effective Jan. 2017
APPROX. \$15-\$30 notarial SVCS. PLUS mileage fee, if applicable.
Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Marie Frengard

Date: 9/8/17

Date: 9-8-11

Supervisor

MF

Branch Chief

Date: 9/12/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

SEP 28 2017

14

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

HUMAN RESOURCES

Name: Yesselle Fernando ATTORNEY

City Attorney Branch/Section: Long Beach
Harbor Control

Outside Employer Name and Address: Alvano Fernando (Faffer)

La Mirada
CA 90638

Type of Work: Attorney Self-employed
Help father settle workers comp case

Date of Request: 9-27-17

Outside Title/Position: _____

Number of hours per week: 4 hoursOutside Work Schedule days/times: NonePhone Number: NoneStart and End Date: NO set dates

(a week)

See Note 3

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

9/21/17 - 10/21/17 (m/f)**Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient;

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

J. Mainnick
Supervisor

Date: 9/28/17 M. (1) Weller (by phone) Date: 9/28/17

Branch Chief

Chief of Staff

Date: 9/28/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

My father has had
a workers comp claim
filed against him and
wants me to help settle case.

4-27-1)

If claim is not settled,
I will remove myself and
he will hire a workers comp
defense law firm.

G. Fernand.

17

RECEIVED
AUG 04 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Kevin Gilligan

City Attorney Branch/Section: Commercial Section

Outside Employer Name and Address:

Kevin Gilligan - Self Employed

Type of Work: Photographer

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: Varies \$10,000 approximatly.

APPROVED BY:

Tish

Supervisor

Date: 7/19/17

WD Johnson

Date: 8-7-2017

Branch Chief

WAC

Date: 8/4/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

**To: Tina Hess, Deputy Chief, Safe Neighborhoods & Gangs Div.
Mary Clare Molidor, Chief, Criminal and Special Litigation Branch**

From: Kevin Gilligan *PPD*
Director, Anti-Counterfeit Enforcement Program

Re: Request to Renew Outside Employment - Photography

Date: July 17, 2017

Pursuant to Leela Kapur's January 27, 2016 memorandum, I am submitting my request to renew my outside employment for photography.

My outside employment as a photographer has not, and will not be incompatible with my official duties or responsibilities and will not diminish my work performance. In fact, my creative work as a photographer is relaxing, reduces my stress level, and makes me a healthier, happier person, and a better employee.

Factors for consideration

- a) Photography would not create the appearance of or involve the use of my time, supplies or equipment involved in my employment as an attorney.
- b) Photography would not involve payment or consideration for services that I would be expected to render in the course of my employment as an attorney.
- c) My employment as a prosecutor in Los Angeles would not place me in any position to make or participate in making a potential government decision that could foreseeably have a material financial effect on my source of income (photography).
- d) The payment for any services I render in outside employment would not be the subject of inspection, control or review by the LA City Attorney's Office.
- e) My outside employment would only involve a few hours of paid work a month and as such would not involve such time and demands that would render my job performance less efficient. I have a very long history of managing my time efficiently during my 25 years in the office, starting with attending night law school while working full time in the criminal branch.
- f) Outside work will not be done during scheduled work hours Monday-Friday.

I am attaching the completed form as required. Thank you for your consideration.

RECEIVED
JAN 05 2017 DT

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Howard Gluck
City Attorney Branch/Section: Criminal Branch
Central

Outside Employer Name and Address:
Eisenberg and Associates
3580 Wilshire Blvd. #1260
Los Angeles, CA 90010

Type of Work: See cover letter
(one time referral)

Date of Request: 12-23-16 **HUMAN RESOURCES**

Outside Title/Position: N/A

Number of hours per week: 0

Outside Work Schedule days/times: 0

Phone Number: N/A

Start and End Date: N/A

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$7,250-</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Clerk/Asst. City Atty.
Supervisor
UAC

Date: 1/31/17

Date: 1/5/17

W. Gluck

Branch Chief

Date: 1/4/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Attachment "B"

December 23, 2016

Ellen Sarmiento, Deputy Chief, Criminal Branch Operations
Los Angeles City Attorney's Office
200 North Main Street, 5th Floor
Los Angeles, California 90012

RE: Remuneration from a Civil Attorney for a Referral

Dear Ellen,

I am requesting approval to accept remuneration for an attorney referral on a civil matter, unrelated to City business. Manuel Hernandez, the son of my late mother's former housekeeper who worked for her several decades ago was laid off of work. He called me at my mother's house last year and asked if I knew an attorney who might be able to give him legal assistance because he felt the termination was discriminatory and unfair. I referred him to a friend of mine who specializes in labor law. All I know about the case was that he worked there for many years replacing windshields and was unexpectedly terminated. He suspected age discrimination. I don't know the name of the company or even where Manuel lives. I think the family last lived in East Los Angeles. Outside of the brief referral to my friend who took the case, I was not at all involved in any capacity, advisory or otherwise.

The case settled earlier this year and my friend sent me a referral fee of \$7,250.00. This was not solicited by me and was totally unexpected. He informed the client about it and it was felt that the referral fee was appropriate. I discussed this with Renee Stadel and as a precaution, it was decided that I should seek approval to keep the remuneration that I was provided.

The recommendation of an attorney and receipt of the funds would not be inconsistent, incompatible, in conflict or inimical to my official duties, functions or responsibilities. None of the five factors, subsections (a) through (e) of the Approval for Outside Employment Memorandum dated January 27, 2016 negatively apply. (Please see Attachment "A".) I am also including the Office of the City Attorney's Outside Employment Approval Form. (Please see Attachment "B".) I am seeking your approval of my request.

Sincerely yours,



Howard Gluck, Asst. City Attorney

OFFICE OF THE CITY ATTORNEY
MEMORANDUM

To: All Attorneys
From: Leela Kapur, Chief of Staff
Subject: Approval for Outside Employment
Date: January 27, 2016

In order to ensure that our employees continue to uphold the highest professional standards, the Governmental Ethics Ordinance requires you to obtain written approval from the City Attorney before accepting any outside employment for remuneration. You also must obtain written approval from the City Attorney before accepting outside employment even if you are not receiving remuneration for your services (i.e. volunteer work).

Volunteer work requiring approval includes pro bono legal services, including service as a Pro Tem judge, and serving as an officer or board member of a for profit or non-profit entity located in Los Angeles or expected to have involvement in Los Angeles municipal matters. Other volunteer work for smaller, typically non-profit, entities whose work is not inconsistent, incompatible, or in conflict with your official duties (i.e., volunteer work at local schools, houses of worship, homeless shelters, etc.) will not normally require approval. You may contact HR or Renee Stadel if you are unsure if your particular work requires approval.

With regard to outside work for remuneration, the Government Ethics Ordinance requires us to determine whether receipt of the outside income would be "inconsistent, incompatible, in conflict with or inimical to the City official's official duties, functions or responsibilities." In making that determination we are required to consider the following factors:

- (a) Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
- (b) Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

Attachment "A" (page 1)

- (c) Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
- (d) Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of his or her agency;
- (e) Whether the services involve such time demands that would render the employee's performance of his or her employment duties less efficient.

In order to fulfill our responsibilities under the Governmental Ethics Ordinance and keeping in mind the Professional Rules of Conduct, you should address the above factors in your request. If any of the listed factors are present, the Governmental Ethics Ordinance requires that an outside employment request be denied. Your request should include a description of the outside employment, the name of the employer, a description of your City duties, and a completed copy of the approval form, which is attached. When completing the approval form you must include your start and end date, and your supervisor's signature. All approved requests must be renewed on an annual basis by submitting a new approval form, one month before your expected end date.

Please note that if the employment is with a "restricted source," the Ordinance also requires the approval of the City Ethics Commission. A "restricted source" includes a person doing or seeking to do business with the City Attorney and a lobbyist, or lobbying firm seeking to influence decisions of the City Attorney's Office. A "restricted source" also includes a person who within the prior 12 months knowingly attempted to influence you in any legislative or administrative action which would have a direct material financial effect on the source and any person that is or was a party to a proceeding involving a license, permit, or entitlement for use pending before you in the prior 12 months. If these circumstances apply to you, after receiving written approval from the City Attorney, you must also obtain approval from the City Ethics Commission.

Additionally, please provide your analysis under the California Rules of Professional Responsibility about whether the employment will cause conflicts with the performance of your duties for the City.

You must first submit your request to your supervisor and Branch Chief for approval. I will then review the request for conformity with the Ethics Ordinance and Professional Rules. You should not accept outside employment until you receive a signed copy of the approval form from Human Resources.

Your prompt cooperation in following these procedures is appreciated.

DV:dh

Attachment "A" (Page 2)

RECEIVED

NOV 28 2017

JY

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

Name: Wanda HudsonDate of Request: 11/21/17City Attorney Branch/Section: HROutside Title/Position: Associate

Outside Employer Name and Address:

Number of hours per week: 2-10

World Financial Group
550 E. Carson Plaza Drive, #127
Carson, CA 90746

Outside Work Schedule days/times: VariesType of Work: Financial ServicesPhone Number: [REDACTED]Start and End Date: 1/1/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

Varies - Commission

APPROVED BY:

ABY
 Supervisor

Date: 11/21/17 Date: _____

Branch Chief

WAK
 Chief of Staff

Date: 11/21/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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NOV 20 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: DAN JEFFRIESCity Attorney Branch/Section: Criminal

Outside Employer Name and address:

LA CANADA UNIFIED SCHOOL DISTRICT
4490 BRUNSWICK AVE, LA CANADA, CA 91011

Type of Work: ELECTED SCHOOL BOARD MemberDate of Request: 11/16/17Outside Title/Position: ELECTED Governing Board MemberNumber of hours per week: VARIABLES - APPROX 5-10Outside Work Schedule days/times: VARIABLES - NIGHTS + WeekendsPhone Number: 213-978-4089Start and End Date: 11/16/17 - 12/5/18

*CURRENTLY Serving As A Board Member.
 REPORTS TO NEW TERM THAT BEGINS ON 12/5/18*

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

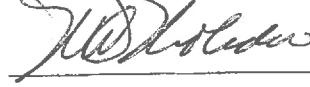
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:



Supervisor

DAKDate: 11/16/17Date: 11/17/17


Branch Chief

Date: 11/16/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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NOV 20 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Dan Jeffries

City Attorney Branch/Section: Criminal

Outside Employer Name and address:

LA CANADA UNIFIED SCHOOL DISTRICT
4490 CORNISHON AVE, LA CANADA, CA 91011

Type of Work: ELECTED SCHOOL BOARD MEMBER

Date of Request: 11/16/17

Outside Title/Position: ELECTED Governing Board Member

Number of hours per week: VARIABLE - APPROX 5-10

Outside Work Schedule days/times: VARIABLE - NIGHTS + WEEKENDS

Phone Number: 213-978-4089

Start and End Date: 11/16/17 12/5/18

*CURRENTLY SERVING AS A BOARD MEMBER.
 REPORTS TO NEW TERM THAT BEGINS ON 12/5/18*

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

WD Holden

Supervisor

LAK

Date: 11/16/17

WD Holden

Date: 11/16/2017

Branch Chief

Date: 11/17/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

14
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JUL 06 2017

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: Leela Kuper

City Attorney Branch/Section: Executive office

Outside Employer Name and Address:

Valley Village

20830 Sherman Way

Winnetka CA 91306

Type of Work: volunteer service

Date of Request: 7/15/17 HUMAN RESOURCES

Outside Title/Position: President/Board Member

Number of hours per week: 2 hrs/wk

Outside Work Schedule days/times: Varies

Phone Number: 213 978 8357

Start and End Date: ongoing/ 7/15/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

W. Kuper

Supervisor

Date: 7/5/17

Date: _____

Branch Chief

Date: _____

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Benjamin Karabian Date of Request: 10/24/17
City Attorney Branch/Section: CENTRAL - Criminal Outside Title/Position: Probate Attorney
Outside Employer Name and Address: George Ignatius Foundation
8000 Wilshire Blvd, 15th Floor
Los Angeles, CA 90017 Number of hours per week: 30 per year
Type of Work: Probate Outside Work Schedule days/times: N/A
Phone Number: ██████████ Start and End Date: 11/1/18 - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

NOT
COMPLETED
ON TIME

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$7,000 - \$9,000 for CY 2018

MEMO ATTACHED

APPROVED BY:

Robert Clark

Supervisor

Date: 10/24/17

Mark Kehler

Branch Chief

Date: 11/6/2017

Mark Kehler

Chief of Staff

Date: 11/7/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – Ignatius Foundation

DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a probate attorney for the George Ignatius Charitable Foundation. The City Attorney's Office has approved this employment since 2009.

The Ignatius Foundation makes charitable donations throughout the year to educational, scientific, and artistic organizations in the Armenian community both domestically and abroad. Each year, the Trustees must file an Annual Report with the Superior Court. In addition to drafting and filing the Annual Report, I also advise the Trustees from time to time on issues and communicate monthly with the Foundation's accountant.

I play no role in determining which beneficiary receives funding, or how much a designated beneficiary receives. Since its inception in 1977, the Foundation has had no issues involving any municipality, nor been involved in any litigation. Payment for my services is based on an hourly rate approved by the Superior Court. There are no apparent conflicts of interest, and the work has always been done without compromising my performance as a Deputy City Attorney.

Sincerely,

A handwritten signature in black ink.

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

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NOV 07 2017

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NOV 07 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCESName: BENJAMIN KARABIANDate of Request: 10/24/17City Attorney Branch/Section: Criminal - CentralOutside Title/Position: Probate Attorney

Outside Employer Name and Address:

Number of hours per week: 25-30 PER YEAR

George Ignatius Foundation
800 WILSHIRE BLVD 15TH FLOOR
Los Angeles, CA 90017

Outside Work Schedule days/times: No ScheduleType of Work: ProbatePhone Number: ██████████Start and End Date: 1/1/17 - 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS***NOT COMPLETED
ON CITY TIME***Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.
7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$7,000 - \$9,000 FOR CY 2017

APPROVED BY:

MEMO ATTACHED

Mark L. Johnson Date: 10/24/17 Mark Johnson Date: 11/6/2017
 Supervisor Branch Chief

John Karp Date: 11/7/17
 Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel
FROM: Ben Karabian
RE: Outside Employment Authorization – Ignatius Foundation
DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a probate attorney for the George Ignatius Charitable Foundation. The City Attorney's Office has approved this employment since 2009.

The Ignatius Foundation makes charitable donations throughout the year to educational, scientific, and artistic organizations in the Armenian community both domestically and abroad. Each year, the Trustees must file an Annual Report with the Superior Court. In addition to drafting and filing the Annual Report, I also advise the Trustees from time to time on issues and communicate monthly with the Foundation's accountant.

I play no role in determining which beneficiary receives funding, or how much a designated beneficiary receives. Since its inception in 1977, the Foundation has had no issues involving any municipality, nor been involved in any litigation. Payment for my services is based on an hourly rate approved by the Superior Court. There are no apparent conflicts of interest, and the work has always been done without compromising my performance as a Deputy City Attorney.

Sincerely,

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

RECEIVED

NOV 07 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFFName: BEATRIZIN KARABIANDate of Request: 10/24/17

City Attorney Branch/Section: _____

Outside Title/Position: LEGAL OFFICER

Outside Employer Name and Address:

Number of hours per week: 5/month not on city timeUSAF Auxiliary Civil Air Patrol
MAXWELL AIR FORCE BASE
ALABAMA 36112Outside Work Schedule days/times: N/AType of Work: ADMINISTRATIVE LAW

Phone Number: _____

Start and End Date: 1/1/18 - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Yes

No

MEMO ATTACHED

APPROVED BY:

Z. L. Sch

Supervisor

Date: 10/31/17D. K. Kestler

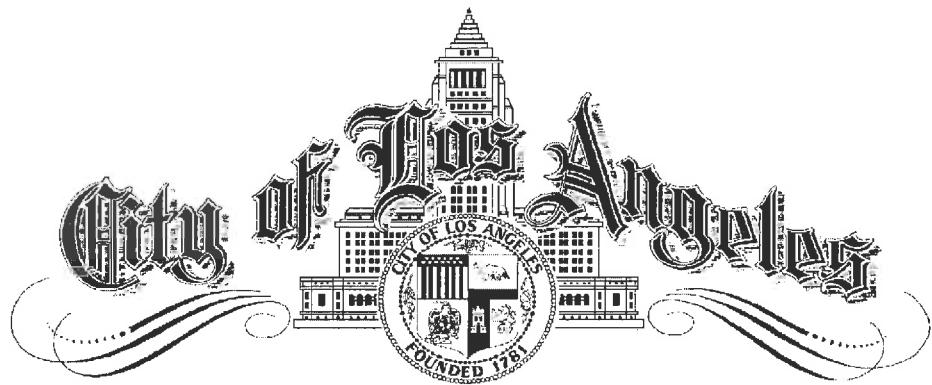
Branch Chief

Date: 11/6/2017CSA

Chief of Staff

Date: 11/7/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.



MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – USAF Civil Air Patrol

DATE: 10/24/17

This memo is in support of my request for an extension of the Outside Employment Authorization previously granted for me to serve as a Legal Officer for the United States Air Force Auxiliary, Civil Air Patrol. The City Attorney's Office has approved this employment since July, 2013. The Civil Air Patrol is a congressionally-funded, civilian auxiliary of the United States Air Force. It performs three congressionally-mandated functions: emergency services, aerospace education and cadet programs. CAP maintains a Legal Corps similar to a JAG Corps to advise the National and Wing Commanders on various issues, as well as to conduct disciplinary hearings on its members.

In August of 2013, I received a professional appointment to the rank of Captain and was assigned as a California Wing Legal Officer, in addition to other duties as an Emergency Services Officer for Squadron 51, Santa Monica. My assignment, currently as the Group Legal Officer for Group 6 (Central California), includes briefing the Wing Staff on various land use and leasing issues pertaining to squadron headquarters, and serving as a Legal Officer at administrative disciplinary proceedings. I receive no monetary compensation for my work as a member of the Civil Air Patrol, and all work has been completed without compromising my performance as a Deputy City Attorney.

When this was approved for CY 2015, the City Attorney's Office required me to inform my commanding officer that I could not work on any municipal matters dealing with Santa Monica, or the Santa Monica airport. That limitation to my duties was granted and proof was submitted to our Office. Now that I have been transferred in assignment to Group 6 (Central California) that issue is moot.

Sincerely,

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

RECEIVED

NOV 07 2017

11/

11/

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCESName: Benjamin KarabianDate of Request: 10/24/17City Attorney Branch/Section: CRIMINAL - CENTRALOutside Title/Position: LEGAL OFFICER

Outside Employer Name and Address:

USAF Auxiliary Civil Air Patrol
MAXWELL AIR FORCE BASE
ALABAMA 36112

Number of hours per week: 5 per Month
NOT on City TimeOutside Work Schedule days/times: N/APhone Number: ██████████Type of Work: ADMINISTRATIVE LawStart and End Date: 1/1/17 - 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount:	<input type="checkbox"/>	

APPROVED BY:

MEMO ATTACHED

K. HolsteinDate: 10/24/17

Supervisor

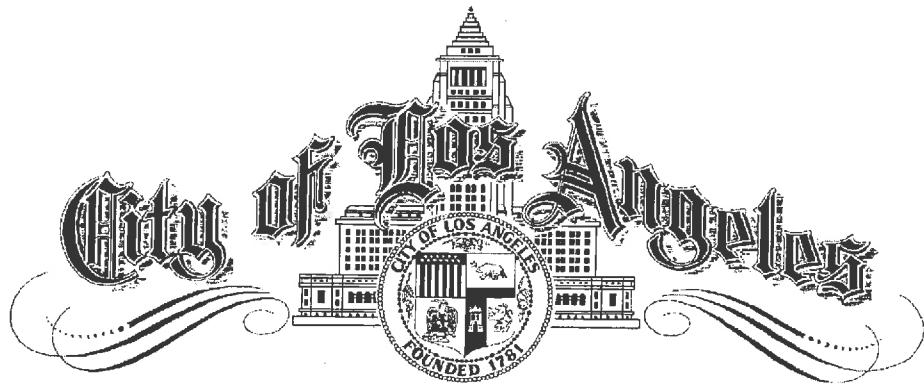
M. HolsteinDate: 11/6/2017

Branch Chief

Leela KarpurDate: 11/7/17

Chief of Staff

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MICHAEL N. FEUER
CITY ATTORNEY

TO: Personnel

FROM: Ben Karabian

RE: Outside Employment Authorization – USAF Civil Air Patrol

DATE: 10/24/17

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When this was approved for CY 2015, the City Attorney's Office required me to inform my commanding officer that I could not work on any municipal matters dealing with Santa Monica, or the Santa Monica airport. That limitation to my duties was granted and proof was submitted to our Office. Now that I have been transferred in assignment to Group 6 (Central California) that issue is moot.

Sincerely,

Benjamin W. Karabian
Assistant Supervising Attorney
Central Trials
213-978-7840
benjamin.karabian@lacity.org

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

RECEIVED

SEP 21 2017

17

Name: Jack Kayajian

City Attorney Branch/Section: Criminal - School Safety

Outside Employer Name and address:

Engineers & Architects Association

350 S. Figueroa St. Unit 600, Los Angeles

Type of Work: Labor Union

Date of Request: 9/6 HUMAN RESOURCES

Outside Title/Position: Unit Councilmember

Number of hours per week: 5 hrs per month

Outside Work Schedule days/times: Weekdays / 5:30pm

Phone Number: ██████████

Start and End Date: 12/17/16 / present

9/1/17 9/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

#2,500

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Miguel J. Sarmiento

Date: 9/19/17

John V. Tolosa

Date: 9/20/17

Supervisor

MJS

Branch Chief

Date: 9/21/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

RECEIVED

SEP 21 2017

HUMAN RESOURCES

Name: Jack Kayajian

Date of Request: 9/6/17

City Attorney Branch/Section: Criminal - School Safety

Outside Title/Position: Boardmember

Outside Employer Name and address:

Number of hours per week: 1

Armenian National Committee - North Valley Chapter
17422 Chatsworth St, Granada Hills

Outside Work Schedule days/times: Wednesdays 7:30pm

Type of Work: Boardmember - Volunteer

Phone Number: ██████████

Start and End Date: 1/2/15 - present

9/1/17 9/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

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Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Request for Javso 9/14/17 MC Holida 9/20/17

Supervisor

Branch Chief

9/24/17

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm; that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

RECEIVED

SEP 21 2017

17

Name: Jack Kayajian

City Attorney Branch/Section: Criminal - School Safety

Outside Employer Name and address:

Center for family & Health Education

8707 Van Nuys Blvd, Panorama City

Type of Work: Boardmember/Treasurer (volunteer)

Date of Request: 9/6/17

Outside Title/Position: Boardmember/Treasurer

Number of hours per week: 1-2

Outside Work Schedule days/times: Weekdays after 7/Weekend

Phone Number: ██████████

Start and End Date: 8/30/15 / present

9/01/17

9/30/17

9/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

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Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:
Abigail Johnson

Date: 9/19/17 Abigail Johnson Date: 9/20/17

Supervisor

Branch Chief

Jack Kayajian

Date: 9/21/17

Chief of Staff

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RECEIVED
OCT 30 2017 ✓

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: KURT Knecht

City Attorney Branch/Section: SA Criminal/SWAG

Outside Employer Name and address:

Didi Hirsch Mental Health Services

HUMAN RESOURCES

Date of Request: 10/23/17

Outside Title/Position: Crisis counselor

Number of hours per week: Average 2

Outside Work Schedule days/times: Sunday 8:30pm
every other Sunday 8:30pm - 12:30 am 12:30pm

Phone Number: [REDACTED]

Start and End Date: April 2012, current

10/23/17 - 10/22/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

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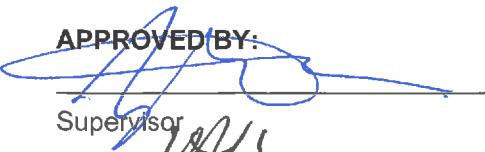
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:


Supervisor WHL

Date: 10/26/17  Branch Chief

Date: 10/26/2017

Chief of Staff

Date: 10/26/17

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RECEIVED

APR 19 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Parish KnoxDate of Request: 3/17/17 HUMAN RESOURCES DPCity Attorney Branch/Section: Land UseOutside Title/Position: Lecturer

Outside Employer Name and Address:

Number of hours per week: 3-week 4-weekUCLA Luskin School of Public AffairsOutside Work Schedule days/times: Tues 6-9pmDept. of Urban PlanningPhone Number: Robin McCallum manz 8mio offiType of Work: TeachingStart and End Date: SPRING QTR-2017
April 1 June 6th**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Approx \$9,500</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:Parish KnoxDate: 3/17/17Date: 3/22/17

Supervisor

Branch Chief

Chief of Staff

Date: 3/22/17

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*as long as employment is not during
 reg. work hours. Then And Steers clear of any
 attorney-client work product/advice. DM*

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

Name: William Kysella

Date of Request: 4/17/17

City Attorney Branch/Section: Water & Power

Outside Title/Position: Member, Dispensing
Optician Committee

Number of hours per week: Less than one -- a few meetings per year

Outside Work Schedule days/times: At least two meetings per year

Phone Number: _____

Outside Employer Name and Address:

State Board of Optometry

2450 Del Paso Road, Ste 105
Sacramento, CA 95834

Type of Work: Government - recommendations
regarding regulation of dispensing opticians

Start and End Date: 4/21/17 / Up to four years,
to be determined

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS *4/21/17 - 4/20/18*

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Note: If any of factors 1 through 6 apply, the answer will be denied.		Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; <input type="checkbox"/> <input checked="" type="checkbox"/>			
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; <input type="checkbox"/> <input checked="" type="checkbox"/>			
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; <input type="checkbox"/> <input checked="" type="checkbox"/>			
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; <input type="checkbox"/> <input checked="" type="checkbox"/>			
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. <input type="checkbox"/> <input checked="" type="checkbox"/>			
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. <input type="checkbox"/> <input checked="" type="checkbox"/>			
7. Are any issues of municipal law involved? If so, describe: _____ <input type="checkbox"/> <input checked="" type="checkbox"/>			
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ <input type="checkbox"/> <input checked="" type="checkbox"/>			
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____ <input type="checkbox"/> <input checked="" type="checkbox"/>			

APPROVED BY

Date: 4/10/17 Date: 4/18/17

Supervisor JAC

Chief of Staff

Date: 10/31/17

Branch Chief

Date: 4/18/17

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April 17, 2017

To: Leela Kapur
Chief of Staff

From: Bill Kysella *W.K.*
Deputy City Attorney

Re: Request for Approval of Outside Employment
Position: Public Member of Dispensing Optician Committee of the State Board of Optometry

As I mentioned last Friday, in accordance with the City Attorney Memorandum regarding Approval for Outside Employment, I am hereby requesting approval related to my appointment to the Dispensing Optician Committee of the California State Board of Optometry. I have attached the Office of City Attorney Outside Employment Approval Form for your consideration.

On Friday, April 14, I was informed that the California State Board of Optometry would be considering my appointment to the Committee at its quarterly meeting on April 21, 2017. Because this is a newly created the committee the Board will also be staggering the terms of the various positions, with a maximum term of four years. As you directed on Friday, the attached form indicates that the length of appointment will be up to four years but has not yet been determined. If offered the position, I will not accept until the outside employment is approved by the Office of the City Attorney.

The Committee was established pursuant AB 684 (2015). The Committee will advise the Board and make recommendations regarding the Registered Dispensing Optician (RDO) Program, previously under the California Medical Board. The RDO program is concerned with the regulation of registered dispensing opticians, contact lens dispensers, spectacle lens dispensers and nonregistered contact lens dispensers.

The Committee is mandated to meet just twice per year, although it is anticipated that it will meet more frequently during the first year. Members receive a \$100 per day per diem and travel expenses are reimbursed at the state rate.

I have previously served on the State Board of Optometry without negative impact on my current assignment in this office. I anticipate that I will use vacation days or flex my time so that I can attend meetings. As indicated on the Office of City Attorney Outside Employment Approval Form, this position will not conflict with my duties or involve a time commitment that will render my performance of City duties less efficient.

With respect to the California Rules of Professional Conduct, there would be no conflict given the nature of the Committee's work and my current assignment. There is no chance confidential information of the City will be disclosed in violation of Rule 3-100 and no chance that serving on the Committee is an interest adverse to the City in violation of Rule 3-300. Because I will not be providing legal

representation to the Committee or Board, I will not be representing adverse interests in violation of Rule 3-310.

With respect to any concern regarding incompatible offices, my current position in the office and the appointment to the Committee are not within the scope of the prohibition. Gov. Code § 1099. First, the prohibition only applies to offices. A person holding a civil service or non-officer position is an employee and not subject to the doctrine. My position as Deputy City Attorney is not a City officer position. *See* City of Los Angeles Charter § 200. Further, as nicely summarized in the California Attorney General's 2010 Conflict of Interest Guidebook, a special statutory provision allows non-elected, local, public attorneys to also hold elective or appointive positions. Gov. Code § 1128. (*See* 74 Ops. Cal. Atty. Gen. 86 (1991) [deputy district attorney may serve on city council]; 67 Ops. Cal. Atty. Gen. 347 (1984) [appointed city attorney may serve on airport commission].) In the event of a conflict, transactional disqualification, rather than forfeiture, is required.

Because my request for approval of outside employment and possible outside income involves no legal services, will not interfere with my official duties and does not create even an appearance of impropriety or conflict of interest, it should be granted.

Attachment

RECEIVED
APR 19 2017

66

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

HUMAN RESOURCES

Name: William Kysella ATTORNEY

City Attorney Branch/Section: Water & Power

Outside Employer Name and Address:

State Board of Optometry
2450 Del Paso Road, Ste 105
Sacramento, CA 95834

Type of Work: Government - recommendations
regarding regulation of dispensing opticians

Date of Request: 4/17/17

Outside Title/Position: Member, Dispensing
Optician Committee

Number of hours per week: Less than one -- a few meetings per year

Outside Work Schedule days/times: At least two meetings per year

Start and End Date: 4/21/17 / Up to four

Start and End Date: 4/21/17 / Up to four years,
to be determined

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/> <input checked="" type="checkbox"/>	
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/> <input checked="" type="checkbox"/>	
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/> <input checked="" type="checkbox"/>	
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/> <input checked="" type="checkbox"/>	
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/> <input checked="" type="checkbox"/>	
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/> <input checked="" type="checkbox"/>	
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/> <input checked="" type="checkbox"/>	
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/> <input checked="" type="checkbox"/>	
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>Reimbursed travel; \$100 per day</u>	<input checked="" type="checkbox"/> <input type="checkbox"/>	
APPROVED BY:		
<u>John D. Schaefer</u>	Date: <u>4-19-17</u> 	Date: <u>4/18/17</u>
Supervisor	Branch Chief	
<u>John D. Schaefer</u>	Date: <u>4-19-17</u>	
Chief of Staff		

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna
City Attorney Branch/Section: DWP / Power Group
Outside Employer Name and Address:
Gustavo Lamanna, Real Estate Broker & Attorney
11599 Gateway Blvd, Los Angeles, CA 90064
Type of Work: Collect rent on personal and family rental real estate

Date of Request: 7/5/2017
Outside Title/Position: RE Broker & Attorney
Number of hours per week: 0-1 Evenings & Weekends on as-needed basis
Outside Work Schedule days/times: Gustavo Lamanna [REDACTED]
Phone Number:
Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: none at this time.

APPROVED BY:

Gustavo Lamanna
Supervisor
GAL
Chief of Staff

Date: 7/10/17 James P. Clark Date: 7/10/17

Branch Chief
Date: 3-10-17

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RECEIVED
JUL 11 2017
17
HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Gustavo Lamanna

ATTORNEY

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:
Lamanna and Lapena Personal Family Matters

11599 Gateway Blvd, Los Angeles, CA 90064

Legal representation for Lamanna and
Lapena Personal Family matters, i.e.
Type of Work: Trust and Businesses.

Date of Request: 7/5/2017

Attorney
Outside Title/Position:

Number of hours per week: 0-1 Evenings &
Weekends on
as-needed

Outside Work Schedule days/times basis

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Gustavo Lamanna

Supervisor

MLC

Chief of Staff

Date: 7-6-17

James P. Clark Branch Chief

Date: 7/10/17

Date: 7-10-17

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RECEIVED
JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna

Date of Request: 7/1/2017

City Attorney Branch/Section: DWP / Power Group

Board Member

Outside Employer Name and Address:

Number of hours per week: 0 - 1

Advantage Certified Development Corporation

2 luncheon phone conferences

11 Golden Shore #630, Long Beach, CA 90802

Outside Work Schedule days/times: every 6 months

Type of Work: Board Member for SBA Non Profit

Ahmad Shafique, President 562-818-2228

Phone Number: Gustavo Lamanna

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe:

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

APPROVED BY:

Gustavo Lamanna

Date: 7-10-17

Date:

Supervisor

ML

Branch Chief

Chief of Staff

Date: 7-10-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission LAMC § 49.5 7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED *JP*
JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:
Judge Robert M. Takasugi Pro Bono Bar Review

c/o Judge Jon Takasugi, Dept X, LASC Alhambra Court

Type of Work: Instructor / Board Member

Date of Request: 7/1/2017

Outside Title/Position: Bar Review Instructor
0 - 1

Number of hours per week:

3 evenings
Outside Work Schedule days/times: every 6 months
Judge Jon Takasugi 213-309-0071

Phone Number: Gustavo Lamanna

Start and End Date: 7/10/17 / 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

J. Lamanna

Supervisor

JAC

Chief of Staff

Date: 7-6-17

Branch Chief

Date: 7-10-17

Date: 7/10/17

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JUL 11 2017

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:

Royce Jones, President / Kane, Ballmer & Berkman
515 So. Figueroa St., Ste. 780, LA, CA 90071Type of Work: Contract "Of Counsel" Attorney
to transition out Inglewood and
Lynwood matters

Date of Request: 7/1/2017

HUMAN RESOURCES

Outside Title/Position: Transition-Out Attorney

Number of hours per week: 5 hours

Outside Work Schedule days/times: Evenings &
Royce Jones 310-466-1048 weekend as-needed basis

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date: 7/10/17 / 8/10/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: Transition out 12-year client relations involving cities of Inglewood and Lynwood 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$4,000. - **APPROVED BY:**Gustavo Lamanna

Date: 7-6-17

Date: 7/10/17

Supervisor

WAC

Branch Chief

Chief of Staff

Date: 7-10-17

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JUL 11 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Gustavo Lamanna

City Attorney Branch/Section: DWP / Power Group

Outside Employer Name and Address:

Baldwin Hills Medical Group / Dr. Marlon Farley
5338 South Chariton Avenue, Los Angeles, CA 90056

Legal representation of a tenant in a
commercial lease mediation, with a
Type of Work: lawyer-client pre-meeting

Date of Request: 7/5/2017

Commercial Tenant Lawyer
Outside Title/Position:

0-5
Number of hours per week: 1 hr meeting a week

Outside Work Schedule days/times
Dr Farley 909-559-6233
prior & 4 hr set
mediation on 7/28
from 10am to 2pm

Phone Number: Gustavo Lamanna [REDACTED]

Start and End Date 7/10/17 / 7/28/17

one-time mediation

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Commercial Lease mediation.

7. Are any issues of municipal law involved? If so, describe:
While there are no municipal law issues, I will assist a tenant in mediation.

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
\$1,500.-

APPROVED BY:


Supervisor

Date: 7-6-17

Branch Chief

Date: 7/10/17

Chief of Staff

Date: 7-10-17

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED

OCT 10 2017

HUMAN RESOURCES

Name: Capri Mabbox

Date of Request: 10/15/17

City Attorney Branch/Section: Executive Management

Outside Title/Position: Climate Resolve

Outside Employer Name and address: Climate Resolve

Number of hours per week: 1-3 hrs/perm / only quarterly mtgs

525 S. Hewitt St

Outside Work Schedule days/times: 2-4 hr qtrly mtg.

Los Angeles, CA 90013

Phone Number: [REDACTED]

Type of Work: Boardmember

Start and End Date: Jan 2018 / Jan 2019
1/1/18 - 12/31/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: _____ Date: _____

Supervisor

LAMC

Branch Chief

Date: 10/5/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 23 2017

HUMAN RESOURCES

Name: Capri Maddox

City Attorney Branch/Section: Executive
Volunteer

Outside Employer Name and address:

California State Univ of LA
5151 State University Dr, LA 90032

Type of Work: Board/Dirntr/Adviser

Date of Request: October 19, 2017

Outside Title/Position: Boardmember
qtr

Number of hours per week: 0-3

Outside Work Schedule days/times: qtrly mtgs

Phone Number: [REDACTED]

Start and End Date: 1/1/17 / 1/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain:

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Date: _____ Date: _____

Supervisor:

Millicent Kaya

Branch Chief

Date: 10/23/17

Chief of Staff

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Capri Madelox
Southern California Public Radio

City Attorney Branch/Section: Exec
Volunteer

Outside Employer Name and address:

SCRR 474 S. Raymond Ave
Pasadena, CA. 91105

Type of Work: Board/Donor/Advisor

HUMAN RESOURCES

Date of Request: October 19, 2017

Outside Title/Position: Boardmember

Number of hours per week: str. 0-3

Outside Work Schedule days/times: qtrly mtgs

Phone Number: [REDACTED]

Start and End Date: 1/1/17 , 1/1/18
12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

 Supervisor: Rob Karp Date: _____ Branch Chief: _____ Date: _____

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
NOV 20 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: June Magilnick

City Attorney Branch/Section: Criminal / H&B

Outside Employer Name and address:

Women Shelter of Long Beach

PO BOX 17098, Long Beach CA 90807

Type of Work: Bd of Directors

Date of Request: 10-24-17

Outside Title/Position: member of Board of
Directors
Number of hours per week: 3

Outside Work Schedule days/times: About once a month
4th Tuesday of month

Phone Number: 7pm

Start and End Date: 11-1-17 / 11-1-18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

CC James

Date: 10/24/17

MC DeLoach

Date: 11/16/2017

Supervisor

NAK

Date: 11/17/17

Branch Chief

Chief of Staff

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RECEIVED
11/16/2017

NOV 20 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: June Magilnick

City Attorney Branch/Section: Criminal / Harbord

Outside Employer Name and address:

HaxLove Project

PO BOX 105, Tustin CA 92981

Type of Work: Bd of Directors

Date of Request: 10-24-17

Outside Title/Position: member of Board of
Directors
Number of hours per week: month 2

Outside Work Schedule days/times: Quarterly for 2 hrs

Phone Number: 7pm

Start and End Date: 11-1-17 / 11-1-18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain:

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Oliver J. James

Date: 10/24/17

WD Harbord

Date: 11/16/2017

Supervisor

WAK

Date: 11/17/17

Branch Chief

Chief of Staff

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RECEIVED
1/17/2018

DEC 06 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Claudia Martin

City Attorney Branch/Section: SNABD

Outside Employer Name and address:

PACIFIC MOTORS, INC.

860 PICO BND. SM, CA 90403

Type of Work: Clerical filing of invoices,

review advertising for parents auto repair shop and accounting

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

WAC

Chief of Staff

Date: 11/27/17

Branch Chief

Date: 12/6/17

Date: 12/5/2017

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Arturo Martinez

City Attorney Branch/Section: Criminal Branch /
Anti-Gang Section

Outside Employer Name and Address:

Loyola High School Alumni Association
1901 Venice Bl., LA, CA 90006

Type of Work: Alumni Relations

Date of Request: 2/13/17

Outside Title/Position: Board Member

Number of hours per week: 0-1

Outside Work Schedule days/times: 4 meetings/year
during lunchtime

Phone Number: [REDACTED]

Start and End Date: 1/1/17 , 12/21/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Supervisor

AM

Date: 2-13-17

Chief of Staff

Branch Chief

Date: 2-14-17

Date: 2-13-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

DRAFT

Name: Arturo Martinez

City Attorney Branch/Section: Criminal Branch /

Outside Employer Name and Address:
Anti-Gang Section

Upsilon Chapter Building Association

2603 Main St., Suite 370, Irvine, CA 92614

Type of Work: Non-Profit Organization that
oversees a property

Date of Request: 2/13/17

Outside Title/Position: Board Member

Number of hours per week: 0-1

Outside Work Schedule days/times: 3-4 meetings/year
on a weekend

Phone Number: [REDACTED]

Start and End Date: 1/1/17 , 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:

Supervisor

WALC

Date: 2-13-17

Date: 2-14-17

Chief of Staff

Branch Chief

Date: 2-13-17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

DRAFT

Name: Arturo Martinez

City Attorney Branch/Section: Criminal Branch /

Outside Employer Name and Address:
Anti-Gang Section
Overland Avenue Community

2268 Overland Ave., LA, CA 90064

Type of Work: Neighborhood Association Board Member

Date of Request: 2/13/17

Outside Title/Position: Board Member

Number of hours per week: 0 - 1

Outside Work Schedule days/times: 1-2 meetings/year
on a weekend

Phone Number: ██████████

Start and End Date: 1/1/17 , 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

John Nathan
 Supervisor
CHC
 Chief of Staff

Date: 2-13-17

John Nathan
 Branch Chief
 Date: 2-14-17

Date: 2-13-17

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MEMORANDUM

To: Leela Kapur, Chief of Staff

Cc: Mary Clare Molidor, Chief, Criminal and Special Litigation Branch

From: Arturo Martinez, Supervising Attorney, Anti-Gang Section 

Date: February 13, 2017

Re: Request for Approval for Outside Employment (Volunteer Positions)

Pursuant to the November 25, 2015 Memorandum regarding Approval for Outside employment, I hereby respectfully request approval for the following volunteer work/volunteer positions.

Organization: Loyola High School Alumni Association

Position: Board Member

Duties: Alumni Relations – attend meetings four times a year (during lunch time), discuss matters of concern to the alumni community.

Organization: Upsilon Chapter Building Association

Position: Board Member

Duties: Non-Profit Organization that oversees a property – attend meetings three to four times a year (during the weekend), discuss matters regarding the property.

Organization: Overland Avenue Community

Position: Board Member

Duties: Neighborhood Association – attend meetings one to two times a year (during the weekend), discuss matters of concern to the community.

I am currently assigned as the Supervising Attorney for the Ant-Gang Section and am responsible for all aspects of the administration and operation of the section.

These volunteer positions will not cause a conflict with the performance of my duties for the City Attorney's Office and my work responsibilities always take priority.

Attached please find completed copies of the approval form for each of the volunteer positions noted above.

PRIVILEGED AND CONFIDENTIAL

CONFIDENTIAL INTERNAL COMMUNICATION OF OFFICIAL AND ATTORNEY WORK-PRODUCT INFORMATION

65

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

Name: James A "Jim" McDougal ATTORNEY

Date of Request: 2/23/17

City Attorney Branch/Section: Criminal, Gangs

Outside Title/Position: Legal Advisor to Board

Outside Employer Name and Address:

International Latino Gang Investigators Association
P O box 1198, Gig Harbor, WA

Number of hours per week: 0-1 HOURS

Assist w/ 2 TRAINING SEMINARS ON MY OWN-BUSIN

Outside Work Schedule days/times: own-busin

President Phone Number: Nelson Arriaga 562-884-1631

Type of Work: Legal Advisor to Non-Profit

Start and End Date: 2010, ON-going

I will not do this work on City time.

2/28/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: NO REIMBURSEMENT OF TRAVEL EXPENSES PROVIDED

APPROVED BY:

Supervisor: John Mark Date: 2/24/17

John Mark Branch Chief

Date: 2/27/17

Chief of Staff

Date: 2/28/17

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RECEIVED
AUG 04 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

HUMAN RESOURCES

Name: Michelle McGinnis

Date of Request: 7-31-2017

City Attorney Branch/Section: Criminal

Outside Title/Position: Teacher

Outside Employer Name and Address:

UCLA 10995 LeConte Ave
LA CA 90024

Number of hours per week: 5 conducted outside of
regular work hours

Outside Work Schedule days/times: 7 (Online)
- Lectures pre recorded

Phone Number: none

Start and End Date: Academic school year
9/25/17 - 6/15/18

→ Type of Work: Teaching and writing

→ Course title: Childcare Business Management for Administrators

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

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6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

I teach one course, I am paid \$1,990.00 for the one (1) course

APPROVED BY:

Soces

Date: 7-31-17

MC Mullen

Date: 8-4-2017

Supervisor

MLC

Date: 8-4-17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission LAMC § 49.5.7 C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

V3 V4

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
1/1

DEC 06 2017

Name: Sydney Menninger

HUMAN RESOURCES

Date of Request: 12/4/17

City Attorney Branch/Section: Criminal/Marijuana Enforcement

Outside Title/Position: Volunteer

Outside Employer Name and address:

Number of hours per week: 5 hours, 1 Saturday
every other month

Harrietta Buncic Center for Family Law
3250 Wilshire Blvd #710, LA CA
90010

Outside Work Schedule days/times: Saturday
9-2

Type of Work: Family law self-help clinic

Phone Number: 213-978-4090

Start and End Date: 9 months
12/4/17 / 12/3/18

I will not be doing this during city time

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

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3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Anna Gulev

Supervisor

VAC

Date: 12/4/2017

W. N. Tolosa

Date: 12/5/2017

Branch Chief

Date: 12/4/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
MAY 17 2017
wph

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: CRAIG MILLER

City Attorney Branch/Section: PLLC

Outside Employer Name and Address:

Craig Miller
4451 Bel Air Dr, LACANADA, CA 91011

Type of Work: mediation on Federal
court panel

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

HUMAN RESOURCES

Date of Request: 5/15/17

Outside Title/Position: Mediator

Number of hours per week: INFRQUENT

Outside Work Schedule days/times: VARIES

Phone Number: ██████████

Start and End Date: 5/15/17 / 03 going
July 2017

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

Possible and INFRQUENT, \$300 - 500 per hour. Most work is voluntary
(unpaid)

APPROVED BY:

WMC
Supervisor
Date: 5-15-17

Branch Chief
Date: 5-16-17

Date: 5-15-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 12 2017

17

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Jay C. MunnCity Attorney Branch/Section: DWP

Outside Employer Name and Address:

various private parties & other entitiesType of Work: musician - performing at various eventsDate of Request: 5/17 **HUMAN RESOURCES**Outside Title/Position: MusicianNumber of hours per week: 2-10 hoursOutside Work Schedule days/times: evenings & weekendsPhone Number: ██████████Start and End Date: 5/17 / 12/31/17**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**Yes No 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: _____ 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ 9. Will you receive any remuneration for your employment? If so, list the approximate amount:
~100 - 250 per engagement **APPROVED BY:**Ronald TomDate: 5/21/2017

Date: _____

Supervisor

Branch Chief

UACDate: 5/21/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

RECEIVED
APR 19 2017
DF

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: FRANK OROZCO Jr.
CIVIL

City Attorney Branch/Section: PUBLIC FINANCE

Outside Employer Name and Address:

WHITTIER LAW SCHOOL
3333 S. HARBOR BLVD COSTA MESA, CA

Type of Work: INSTRUCTION

Date of Request: 3/21/2017

Outside Title/Position: ADJUNCT PROFESSOR

Number of hours per week: 3

Outside Work Schedule days/times: WED 6-830

Phone Number: ██████████

Start and End Date: AUG 1 - DEC 31
(2017)

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>IBD BY WHITTIER COLLEGE ANNUAL BUDGET</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Beverly A. Cook Date: 7/10/2017 John D. Miller Date: 4/19/17
Supervisor DAK Date: 7/12/17 Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Employee to discuss with supervisor any topics of instruction which might present a possible conflict of interest with City/Office advice.

Reeb Kapoor

RECEIVED

OCT 10 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEYName: Alex T. PerezDate of Request: 9-27-17City Attorney Branch/Section: Family Violence UnitOutside Title/Position: Attorney

Outside Employer Name and address:

Number of hours per week: 2 No work will be donepro bono representation of my
niece, who was in a car accidentOutside Work Schedule days/times: None during City
time

Type of Work: _____

Phone Number: _____

Start and End Date: 9-27-17 / 3-15-18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Alex T. PerezDate: 9/26/17Date: 10/31/2017

Supervisor

ATC

Branch Chief

Date: 10/9/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED *tp*
JUN 28 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Thom Peters

City Attorney Branch/Section: Civil Litigation

Outside Employer Name and Address:

UCLA Law School

385 Charles Young Drive, LA 90095

Type of Work: law school teaching

Date of Request: 6/27/17

Outside Title/Position: Part Time Profess.,

Number of hours per week: 2-4

Outside Work Schedule days/times: 3/4, 8/27, 9/13, 10/4, 10/25, 11/14

Phone Number: [REDACTED]

Start and End Date: 8/8/17 / 11/18/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: <u>Discussion of concepts of municipal law and public entity law.</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$20,000</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Supervisor: TP
Date: _____

Date: _____ Branch Chief: TPA
Date: 6/27/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
10/31/2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Thom Peters

City Attorney Branch/Section: Civil Litigation

Outside Employer Name and address:

UCLA Law School
385 Charles Young Dr. East, 90095

Type of Work: Teaching

HUMAN RESOURCES

Date of Request: 10-23-17

Outside Title/Position: Adjunct Professor

Number of hours per week: avg. 2

Outside Work Schedule days/times: Wed evening

Phone Number: [REDACTED]

Start and End Date: 1/17/18 - 5/2/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: The course teaches on ethical differences during municipal trials

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$ 13,500

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

James S. Clarke
Supervisor JSC

Date: 10/25/17 _____ Date: _____

Branch Chief

Date: 10/30/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

✓/M
RECEIVED
JUL 21 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

For: **Gail D Peterson**

Date of Request: **6-29-2017**

Branch/Section: **Bus. & Complex Litig**

Title: **Deputy City Atty.**

Employer Name: **ICLC**

Number of hours per week/month: **variable**
60 hrs max/ year

Address: **Inner city law center**

Phone Number: **(213) 978-7562**

Type of Work: **work w/ female Vets for housing & to recoup benefits**

Start Date: **JULY 2017**

End Date: **TBA July 24, 2018 (M/M)**

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:


Supervisor

Date: **7/5/17**

Date: **7.5.17**


Chief Deputy

Date: **7/10/17**

Branch Chief

Date: **7/10/17**

Chief Financial Officer

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

RECEIVED
OCT 30 2017
MP

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: L'TANYA PORTLOCK

Date of Request: 10/20/2017

City Attorney Branch/Section: POLA-HARBOR

Outside Title/Position: Probate Paralegal & Family
Business

Outside Employer Name and address:

Number of hours per week: Various
as time & health permit 2-8 hrs/wk

Self/ [REDACTED]

Outside Work Schedule days/times: Varies, evenings
& weekends

Phone Number: [REDACTED]

Type of Work: Probate & Family Business

Start and End Date: 10/31/2017/10/31/2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain:

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City employee:

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:
Varies

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave. My FMLA leave has concluded.

APPROVED BY:

Date: 10/23/17 _____ Date: _____

Supervisor

Branch Chief

Date: 10/26/17 _____

Chief of Staff

**If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.*

See page 2

*OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF
Original date of Request 10/20/2017
PAGE 2

In answer to the request for the "Number of hours per week:"

It varies, as it has every year. With my Mom now transitioned, it is going to be a very rough estimate. Each year it varies and that's why I put varies and various, because change is a constant. There is no way I can know the absolute answer to that question and now with my health challenges, I don't want to be held to time and space. At the same time, I do want to preserve and take advantage of the "Outside Employment" opportunities, should they arise. Especially, with my challenges it could prove beneficial for me to take advantage of any opportunities.

Thank you,


L'Tanya Portlock
POLA-HARBOR

RECEIVED
MAY 25 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Quin Calvin

Date of Request: 5/17/2017

City Attorney Branch/Section: Att-Workers' Corp.

Outside Title/Position: Recitor

Outside Employer Name and Address:

Number of hours per week: Not to exceed 8 hours

Self Employed Independent Contractor
Realty Masters 17592 E. 17th St. #100ustin, CA
92780

Outside Work Schedule days/times: Primarily weekend
not to exceed 8 hrs during the week

Type of Work: Real Estate

Phone Number: [REDACTED]
Start and End Date: 05/18/17 - 05/18/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

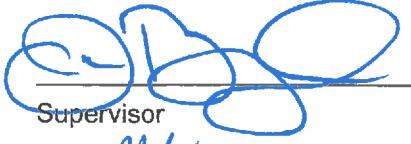
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: Commission - various amounts

APPROVED BY:


Supervisor
NAK

Date: 5/17/17 
Branch Chief

Date: 5/25/17

Chief of Staff

Date: 5/25/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

City of El Monte
1133 Valley Blvd, El Monte, CA 91733

Type of Work: City Council

Date of Request: 01/06/17

Outside Title/Position: Mayor

Number of hours per month: 20 hours

Outside Work Schedule days/times: 1st & 3rd Tues /Month
5PM-10PM

Phone Number: ██████████

Start and End Date: 01/01/17, 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

André Quintero

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: Only to the extent I will be provided legal counsel by El Monte City Attorney

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$1132/Month + Health Benefit +

APPROVED BY:

Robert Chen
Supervisor WAK

Date: 1/6/17

Date: 2/10/17

M. D. Johnson

Branch Chief

Date: 2/10/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

SGV Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina 91790

Type of Work: Board of Directors

Date of Request: 01/06/17

Outside Title/Position: Boardmember

Number of hours per month: 1

2nd Friday of the month
Outside Work Schedule days/times: 7AM - 8AM

Phone Number: ██████████

Start and End Date: 01/01/17, 12/31/17

André Quintero

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 6 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100

APPROVED BY:

André Quintero

Supervisor

AMC

Date: 1/6/17

Date: 2/10/17

W. M. Motes

Branch Chief

Date: 2/10/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

Sanitation Districts of LA County
1955 Workman Mill Rd, Whittier 90601

Type of Work: Board of Directors, Dist 15

Date of Request: 01/06/17

Outside Title/Position: Boardmember

Number of hours per month: 2

Outside Work Schedule days/times: Last Wed of the month
1 PM - 3 PM

Phone Number: ██████████

Start and End Date: 01/01/17, 12/31/17

André Quintero

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: Many of factors 1 through 5 apply. the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$125

APPROVED BY:

André Quintero
Supervisor
WAC

Date: 1/6/17

Date: 2/10/17

M. Mohr

Branch Chief

Date: 2-10-17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: André Quintero

City Attorney Branch/Section: Central Trials

Outside Employer Name and Address:

Greater EM Community Hospital
1701 Santa Anita Ave, S.E. Suite 91733

Type of Work: Board of Directors

Date of Request: 01/06/17

Outside Title/Position: Boardmember

Number of hours per month? 3

1st Wednesday of the month
 Outside Work Schedule days/times: 11:45 AM - 2:45 PM

Phone Number: ██████████

Start and End Date: 01/01/17, 12/31/17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100 -

APPROVED BY:

John Chen

Date: 1/6/17

Supervisor

WAK

Date: 2/0/17

Chief of Staff

M. M. Johnson

Branch Chief

Date: 2/10/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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NOV 07 2017

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCESName: Jacklyn RomanoDate of Request: Oct. 27, 2017City Attorney Branch/Section: Envir. Justice / Conflict/Special Litigation Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: less than 3Sharlene Blankenship, dba AccurateFire Extinguisher Service, 17332 Chestnut St.
Yorba Linda, CA 92886Type of Work: represent mother in response to a
non-party deposition subpoena set for Nov 9, 2017.Outside Work Schedule days/times: Nov 4 (pm); Nov 9 (deposition)Phone Number: (714) 974-8122Start and End Date: Oct 27 / Nov 1310/27/17 - 11/13/17*(Note: Civil person
injury case in Orange
County, no
ties to LA)***ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

NO LA City

name will be

used while

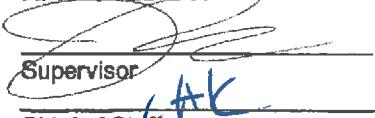
working on

this case

project.

JAK

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:


Supervisor
JAK

Date: 10/27/17 
Branch Chief Date: 10/30/2017Date: 11/7/17

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
OCT 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Hugo Ross (HTR)

Date of Request: 7/1/17

City Attorney Branch/Section: Labour Relations

Outside Title/Position: HEARING OFFICER

Outside Employer Name and Address:

Number of hours per week: VARIES

LA COUNTY CIVIL SERVICE COMMISSION

Outside Work Schedule days/times: WF 24 HRS/60%

500 W TEMPLE, LA 90012

Phone Number: REDACTED

Type of Work: HEARING OFFICER

Start and End Date: 7/1/21 - 6/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: COUNTY PERSONNEL
POLICIES & PROCEDURES

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: REDACTED

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$1200/DAY

APPROVED BY:

Julie Sorenson

Supervisor

Hugh Kason

Chief of Staff

EFFECTIVE

Date: 7/1/17

Date: 10/18/17

G. Deller

Date: 10/17/17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
OCT 23 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: HUGO ROSSITTER

Date of Request: 10/17/17

City Attorney Branch/Section: LABOR RELATION Outside Title/Position: mediator

Outside Employer Name and Address:

SOUTHLAND MEDiation, LLC
9850 NATIONAL BLVD #276
LOS ANGELES CA 90034

Number of hours per week: VARIES

Outside Work Schedule days/times: MON-FRI 8AM-5PM

Phone Number: ██████████

Type of Work: CIVIL MEDIATION

Start and End Date: 10/17/17 - 10/30/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$395/Hr

APPROVED BY:

James S. Sorenson
Supervisor
Heck Kaper
Chief of Staff

Date: 10/17/17

Date: 10/17/17

RM
Branch Chief

Date: 10/17/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

DT

Name: Hugo Rossetta

Date of Request: 1/17/17

City Attorney Branch/Section: Labor Relations

Outside Title/Position: ATTORNEY

Outside Employer Name and Address:

Number of hours per week: 4-5

SEZ F

Outside Work Schedule days/times: 2 days

Type of Work: 6-A CA 90034
REPRESENT FRIEND OF PAT
PRINCE IN CH RO

Phone Number: [REDACTED]

Start and End Date: 1/17/17 - 1-27-17

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$350/HOUR

APPROVED BY:

Theresa Dominguez

Date: 1/17/17

Supervisor

MM

Date: 1/30/17

Chief of Staff

John Salazar

Date: 1/27/17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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JAN 31 2017

HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Hugo Rossitter

City Attorney Branch/Section: LABOR

Outside Employer Name and Address:

SEZ F

Type of Work: REPRESENT HAIR STYLIST
IN WAGE CLAIM

Date of Request: 12/16/16

Outside Title/Position: ATTORNEY

Number of hours per week: 2

Outside Work Schedule days/times: 12/20/16

Phone Number: [REDACTED]

Start and End Date: 12/20 / 12/20

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

Julian Serrano
Supervisor
MSK

Date: 12/16/16
Date: 12/19/16

John
Branch Chief

Date: 12/19/16

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

SP

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DEC 29 2016

HUMAN RESOURCES

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NOV 07 2017
1/7

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCES

Name: Ellen Sarmiento

Date of Request: 10/24/17

City Attorney Branch/Section: Criminal Branch Operations

Outside Title/Position: Caterer

Outside Employer Name and address:

Number of hours per week: intermittent

Joyce Sugawara, [REDACTED] Glendale, CA

Outside Work Schedule days/times: Saturday

Type of Work: Cooking

Phone Number: _____
Start and End Date: 12/1/17 / 12/1/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$1,000 / yr.

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

M. Sugawara

Supervisor

CAE

Chief of Staff

Date:

11/3/2017

Date: 11/3/2017

Branch Chief

Date: 11/7/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
NOV 16 2017

HUMAN RESOURCES

Name: Richard Schmidt

Date of Request: November 8, 2017

City Attorney Branch/Section: Criminal-Van Nuys

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights &
Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2018 to Dec. 31, 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Rich Schmidt
Supervisor
MAP

Date: 11/1/17

Me Zende

Date: 11/15/2017

Branch Chief

Date: 11/10/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

RECEIVED
NOV 16 2017

✓

Name: Richard Schmidt

HUMAN RESOURCES
Date of Request: November 8, 2017
(HR misplaced original; resubmitting at their request)

City Attorney Branch/Section: Criminal-Van Nuys

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights &
Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2017 to Dec. 31, 2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Alle James

Date: 11/8/17

Supervisor

LNC

Date: 11/8/17

Chief of Staff

MC Tolosa

Date: 11/15/2017

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
NOV 16 2017

HUMAN RESOURCES

Name: Michael Schwartz

Date of Request: November 8, 2017

City Attorney Branch/Section: Criminal-Metro

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights &
Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2018 to Dec. 31, 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

[Signature]

Date: 11/8/17

Date: 11/16/17

[Signature]

Branch Chief

Date: 11/15/2017

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED *1/1*

NOV 16 2017

HUMAN RESOURCES

Name: Michael Schwartz

Date of Request: November 8, 2017
(HR misplaced original; resubmitting at their request)

City Attorney Branch/Section: Criminal-Metro

Outside Title/Position: Teacher

Outside Employer Name and Address:

Number of hours per week: Varies

Trial Advocacy Group, LLC
16110 Northfield Street, Pacific Palisades CA 90272

Outside Work Schedule days/times: Varies: nights & Saturdays

Phone Number: [REDACTED]

Type of Work: Continuation of Previously Approved Teaching

Start and End Date: Jan. 1, 2017 to Dec. 31, 2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

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5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:
Approximately \$160 per hour

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

WAK

Date: 11/8/17

MB Holstein

Date: 11/15/2017

Chief of Staff

Date: 11/14/17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

APR 05 2017

HUMAN RESOURCES

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: CASEY T. SHIM

Date of Request: _____

City Attorney Branch/Section: CIV/EMP LITOutside Title/Position: TEMP JUDGE

Outside Employer Name and Address:

SUPERIOR COURT - COUNTY OF LA
111 N. HILL STNumber of hours per week: 4

A.M. - P.M.

LOS ANGELES CA 90012Outside Work Schedule days/times: HALF DAYType of Work: TEMP JUDGE

Phone Number: _____

Start and End Date: 4/13/17 - 4/12/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient;

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City;

7. Are any issues of municipal law involved? If so, describe: _____

Yes No

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: ZERO UNPAID VOLUNTEER

APPROVED BY:

Supervisor

Date: 3/30/17Date: 3.30.17

Chief of Staff

Date: 3/30/17

Branch Chief

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

V/P

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

Name: Dawn Sidley

Date of Request: 8/28/17

City Attorney Branch/Section: Harbor

Outside Title/Position: Commissioner

Outside Employer Name and Address:

Number of hours per week: 10

Little Hoover Commission
925 L Street, Sac, CA 95814

Outside Work Schedule days/times: last Thursday

Type of Work: Policy Analysis

Phone Number: _____

Start and End Date: 1/12/17 - 1/4/12/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

James Q. Clark Date: 8/28/17 Date: _____
Supervisor _____ Branch Chief _____
W.H. Date: 8/29/17 _____
Chief of Staff _____

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 24 2017

14

Name: Maureen R. Siegel

City Attorney Branch/Section: Criminal & Civil

Outside Employer Name and address:

Paseadero Antique Mall

Type of Work: Selling art, antiques,
costume jewelry

Date of Request: 10/23/17 **HUMAN RESOURCES**

Outside Title/Position: Dealer 87

Number of hours per week: 2-3

Outside Work Schedule days/times: Sat-Sun

Phone Number: ██████████

Start and End Date: 5/16 ongoing

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

~ \$100 - \$700/month for sale of merchandise

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

Maureen R. Siegel

Date: _____

Date: 10/23/17

Date: 10/23/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

RECEIVED
OCT 24 2017
14

Name: Maurren R Siegel

City Attorney Branch/Section: Criminal + Split

Outside Employer Name and address:

City of La Canada Flintridge

Type of Work: Public Safety Commissioner

Date of Request: 10/23/17 **HUMAN RESOURCES**

Outside Title/Position: Public Safety
Commissioner

Number of hours per week: 2.5/month

Outside Work Schedule days/times: M 7-8:30 or
9:30 PM

Phone Number: [REDACTED]

Start and End Date: 7/16, 7/20
unless reappointed

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: Review of LCF ordinances

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe:

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$50 stipend / meeting

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

ML

Date: 10/23/17

Branch Chief

Date: 10/23/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED

JUN 02 2017

17

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Vivienne SwaniganCity Attorney Branch/Section: David Richardson

Outside Employer Name and Address:

Represent son in
Family court matter

Type of Work: attorney

HUMAN RESOURCES

Date of Request: 6/1/17Outside Title/Position: attorney - pro bonoNumber of hours per week: 2-4Outside Work Schedule days/times: VariedPhone Number: 213-974-2800 homeStart and End Date: 6/5/17 - 6/4/18

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

John P Clark Date: 5/31/17 John Date: 5/31/17

Supervisor

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

BT

Name: Richard Tom

Date of Request: 2/3/2017

City Attorney Branch/Section: DWP Legal

Outside Title/Position: Planning Commissioner

Outside Employer Name and Address:

Number of hours per week: 5

City of South Pasadena
1400 Mission St, South Pasadena CA

Outside Work Schedule days/times: Evenings
Phone Number: _____

Type of Work: Public Service

Start and End Date: 1/2017 - 12/2017

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain:
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official:
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income:
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency:
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient:
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City:
7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____
9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY:


Supervisor
Rich Kapur
Chief of Staff

Date: 2/18/17 Branch Chief Date: _____
Date: 2/7/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Richard Tom ATTO

Date of Request: 2/3/2017

City Attorney Branch/Section: DWP Legal

Outside Title/Position: Board Member

Outside Employer Name and Address:

Number of hours per week: 5

Neighborhood Legal Services
1104 E. Chey Chace Dr., Glendale, CA

Outside Work Schedule days/times: Evenings

Type of Work: Volunteer Board

Phone Number:

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

APPROVED BY: 

Supervisor *Helen Lays*
Chief of Staff

Date: 2/8/17 _____ Date: _____

Branch Chief

Order of Ban

Date: 2/8/17

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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10/25/2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY

HUMAN RESOURCESName: George L. TurnerDate of Request: 10/23/17City Attorney Branch/Section: Civil LitigationOutside Title/Position: Judge Pro Tem

Outside Employer Name and address:

Number of hours per week: 4 hrs per week

Los Angeles Superior Court
Los Angeles, CA

Outside Work Schedule days/times: _____

Type of Work: JudgePhone Number: Start and End Date: 7/1/17 7/1/18**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS****Factors to Consider**

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

7. Are any issues of municipal law involved? If so, describe: _____

8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

APPROVED BY:

Supervisor

LACDate: 10-23-17Date: 10-23-17

Branch Chief

Date: 10/24/17

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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APR 05 2017

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

HUMAN RESOURCES

Name: Naseen VincentCity Attorney Branch/Section: Economic Development

Outside Employer Name and Address:

S2S Consulting Group
2228 P Bayshore Rd
Alto, CA 94303
Consult on ADA
Issues

Type of Work:

Date of Request: March 28 2017Outside Title/Position: ConsultantNumber of hours per week: VariesOutside Work Schedule days/times: App. 10-12 hrs per month

No Set Schedule

Phone Number:

Start and End Date: April 14 1 - March 2017
2018 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: <u>Compliance with the Americans with Disabilities Act</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$ 200. / hr.</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Dalton

Supervisor

WACDate: 3/28/17Date: 3/31/17GlueDate: 3/28/17

Branch Chief

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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1/14

AUG 28 2017

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF

HUMAN RESOURCES

Name: Michael Walsh

Date of Request: 8/24/17

City Attorney Branch/Section: Civil-Appellate

Outside Title/Position: guest lecturer

Outside Employer Name and Address:

Number of hours per week: /
Outside Work Schedule days/times: Just on 9/9/17

VSC - Dept of Regulatory Affairs Science
1540 Alvarado St. #140
LA CA 90089

Phone Number: 323-442-3521 Debbie Schooyer

Type of Work: lecture on products liability

Start and End Date: 9/9/17 - 9/9/17

It is a single lecture from 9-12

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

Yes No

1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$300 - one time voluntary stipend

APPROVED BY:

BW

Supervisor

Date: 08/24/17

JR

Branch Chief

Date: 8.24.17

GAC

Date: 8/28/17

Chief of Staff

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

ATTORNEY

Name: OSCAR WINSLOW

Date of Request: 12-14-2016

City Attorney Branch/Section: AIRPORT

Outside Title/Position: FAMILY LAWYER

Outside Employer Name and Address:

Number of hours per week: 5-10 (AMAZON)

SELF/HOME OFFICE

Outside Work Schedule days/times: VALIES

Type of Work: FAMILY LAW

Phone Number: ██████████

Start and End Date: Jan 2016 / CONTINUES

through Jan 2018

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$100 - \$200 per hour</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED BY:

Timothy J.
Supervisor
Date: 12/14/16
Chief of Staff

Date: 12/14/16
Branch Chief
Date: 12/14/16

James Clark
Date: 12/14/16

DP

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DEC 29 2016

I anticipate having an established practice by the second or third quarter of 2017. It will be small with limited hours and it will not impact my duties.

HUMAN RESOURCES